

CITY OF YORBA LINDA  
YORBA LINDA PUBLIC LIBRARY  
18181 Imperial Hwy. Yorba Linda, CA 92886  
MINUTES: LIBRARY COMMISSION MEETING  
October 6, 2016

**CALL TO ORDER**

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair, Marilyn Adams.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Vice Chair Odebunmi.

**ROLL CALL**

Members of the Commission present at the time of roll call were Chair Marilyn Adams, Ryan Bent, Deborah Burks, Randie Noell and Vice Chair Natalie Odebunmi. Also present were Carrie Lixey, Library Director, and staff member Anna Mollindo. Commissioner Hansen was not in attendance.

**APPROVAL OF MINUTES**

Commissioner Odebunmi moved, and Commissioner Bent seconded to approve the September 1, 2016 Library Commission Meeting Minutes.

Commissioner Bent moved, and Commissioner Noell seconded to approve the Special Meeting Minutes from September 16, 2016.

The motions were approved unanimously.

**COMMENTS FROM THE PUBLIC**

None

**CORRESPONDANCE**

Vice Chair Odebunmi read three Customer Service Questionnaires, and shared the letter attached that addressed each customer's feedback.

**MATTERS PRESENTED BY STAFF**

Director's Report

Council voted unanimously to approve the architectural services agreement with Group 4. A Library Commission and Parks and Recreation Commission joint meeting will be held sometime on either December 7<sup>th</sup> or December 8<sup>th</sup>, Commission was asked to save the date. There will be more information to come during the November meeting.

Carrie is currently working with Group 4 to get a Coming Soon sign up as soon as possible. You can now sign up for the library eNewsletter with a focus on Adults, Children and Teens. The newsletters will mainly focus on programs but will also include new services and updates on the new facility.

## **OLD BUSINESS**

### Report from Foundation Ad Hoc Committee

Nothing to Report

### Library Visits

Commissioners Adams, Hansen, Bent and Noell, with the company of Carrie Lixey, Director, visited the Carlsbad Dove Library on September 16<sup>th</sup>, 2016. Commissioner Burks attended on her own personal time to tour. The Commissioners discussed what they liked best from the tour of the building. Some mentions included way-finding carpet patterns, clear glass study room walls that could convert to touch screens, open desk areas, the window to watch the sorting machine, good lighting, very few books on bottom shelves, “secret” gardens and use of outdoor spaces.

## **NEW BUSINESS**

### Report from Friend’s Board Meeting

Commissioner Adams shared that the summer children’s sales were very profitable, and the Friends are now selling non-book items on Ebay. The board has approved three new membership levels and will be obtaining new brochures to reflect the change.

### Approval for the Annual “Food for Fines” Program

Commissioner Odebunmi moved, and Commissioner Burks seconded to approve the Annual “Food for Fines” program to run October 31<sup>st</sup> through December 17<sup>th</sup>, 2016. The motion was approved unanimously.

## **MATTERS PRESENTED BY COMMISSIONERS**

None

## **ADJOURNMENT**

Commissioner Odebunmi moved and Commissioner Bent seconded to adjourn the meeting at 7:51 p.m. to Thursday, November 3, 2016. The motion was carried unanimously.