

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINUTES: LIBRARY COMMISSION MEETING
January 7, 2016

CALL TO ORDER

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair Marilyn Adams.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Natalie Odebunmi.

ROLL CALL

Members of the Commission present at the time of roll call were Chair, Marilyn Adams, Carin Benner, Ryan Bent, Deborah Burks, Cheri Hansen, Randie Noell, and Natalie Odebunmi. Also present were Carrie Lixey, Library Director, and staff member Anna Mollindo.

APPROVAL OF MINUTES

Commissioner Odebunmi moved and Commissioner Burks seconded to approve the November 5, 2015 Library Commission Meeting Minutes. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDANCE

There was one Customer Service Questionnaire that Commissioner Odebunmi read and shared the letter attached that addressed the customer's concern.

MATTERS PRESENTED BY STAFF

Directors Report

Carrie shared some reminder notes on Robert's Rules in regards to nominating and elections to be used as an aid in future elections.

There will be a Library update on the January 19th City Council Agenda. Carrie will be recommending that Council designate the Strawberry Field as the location of the Library's future facility, and will direct staff to move forward with the process.

Battle of the Books will be held on Saturday, February 6th, 2016. Commissioners Noell and Odebunmi volunteered to help with check in.

The Library Annex is currently out of order. After a power surge in November, it was estimated that repairs could cost upwards to \$10,000.00 and may not be cost effective. Data collected shows that less than 1% of card holders use the annex. The Library will continue to monitor any feedback received. While the locker system remains inactive, the book drop is still available for use.

Benjamin Peña was promoted to the Senior Clerk position.

Work is underway to bring high speed broadband internet to all of California's public libraries by connecting them to the California Research and Education Network (CalREN), a high capacity 3,800 mile fiber optic based network designed to meet the unique requirements of over 20 million users. Beginning July 2016, the library will have a 1 gigabit/second internet connection (PC's only, not wireless). Currently our internet speed is 20 megabits/second. Some hardware will need to be upgraded. There is an expected additional grant that will fund 80% of the costs.

Slight plumbing issues continue within the building. There are a few minor leaks within the library. In the Teen audiobook area, under the skylight in the adult area, and a ceiling sprinkler located in the lower level parking lot entrance. None of the leaks are new, and there was no damage.

Commission discussed bringing in sweet treats for staff in the month of February.

OLD BUSINESS

Report from Foundation Ad Hoc Committee

Nothing to report.

Attendance at the Friends Board Meeting

Chair Adams and Commissioner Benner attended the November 18th, 2015 meeting. Both commented on efforts that will be made this year to raise funds for the Friends. Chair Adams will be attending all future meetings of the year 2016. Commissioner Benner will attend the next meeting to be held on January 20th, 2016. Commissioner Noell will attend the Annual General Meeting to install the Board of Officers, to be held on January 21st, 2016.

NEW BUSINESS

2016 Holiday Closures

Commissioner Odebunmi moved and Commissioner Bent seconded to approve closures at the Yorba Linda Public Library for the year 2016 as follows:

November 23rd, 2016 Close time of 5:00 p.m.
December 23rd, 2016 Closed all day

The motion was approved unanimously.

MATTERS PRESENTED BY COMMISSIONERS

Update on the General Plan Advisory Committee

Commissioner Hansen announced future meetings to be held on January 26th and February 9th. All members will receive copies/drafts to review before the meetings are held.

ADJOURNMENT

Commissioner Odebunmi moved and Commissioner Hansen seconded to adjourn the meeting at 7:20 p.m. to February 4, 2016. Motion carried unanimously.