

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINTUES: LIBRARY COMMISSION MEETING
February 4, 2016

CALL TO ORDER

The Meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair Marilyn Adams.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Natalie Odebunmi.

ROLL CALL

Members of the Commission present at the time of roll call were Chair, Marilyn Adams, Carin Benner, Ryan Bent, Cheri Hansen, Randie Noell, and Natalie Odebunmi. Also present were Carrie Lixey, Library Director, and staff member Anna Mollindo.

APPROVAL OF MINUTES

Commissioner Hansen moved, and Commissioner Odebunmi seconded to approve the January 7, 2016 Library Commission Meeting Minutes. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDANCE

Commissioner Odebunmi read three Customer Service Questionnaires, and shared the letters attached that addressed each customer's concern.

MATTERS PRESENTED BY STAFF

Director's Report

At the January 19th City Council Meeting, Carrie made the recommendation that Council designate the Strawberry Field as the location of the new building. Council did not make the designation but, did direct staff to explore possible amenities on the site and to come back with possible uses to maximize resident enjoyment. Carrie will give a more detailed report at the February 16th City Council Meeting, hoping to get direction as it relates to the scope of the project.

Carrie updated the Commission on how late comers would be notated in the meeting minutes. Parentheses will be added in the roll call section of the minutes indicating the time the member arrived.

A copy of an email response letter was given to each Commissioner. Carrie responded to this email that was forwarded to her, from a resident who had questions about the new Library facility being placed on Site 13.

The Teen Film Festival will be held at the Library this year. Typically, this event is held at the Nixon Library, but due to remodeling, the event was moved to the Library Community Room.

The Library experienced their busiest passport month ever.

A copy of Commissioner Hansen's article from the Friends Newsletter was passed out to all Commission Members.

The Library will be adding small donation boxes at each Circulation Desk station to help raise funds for the Friends of the Library.

Carrie thanked all the Commission Members for the wonderful array of sweet treats provided to staff.

Carrie also reviewed statistics. Moving forward the previous month's statistics will have a percent column and the YA books now have their own line. Staff found a mistake with the statistics in the packet. They were dated January 2016, when they should have been dated December 2015.

OLD BUSINESS

Report from Foundation Ad Hoc Committee

Nothing to report.

NEW BUSINESS

Announcement Schedule for Council Meetings

An overview of upcoming council meetings and presentations was discussed. The following is the schedule and the Commissioners who agreed to attend.

February 16 th	Post Battle of the Books-Commissioner Odebunmi
March 1 st	Programs for Seniors- Commissioner Hansen
April 5 th	Friends of the Library- Commissioner Bent
April 19 th	OBOC (Veteran's Component) - Commissioner Burks
June 7 th	Summer Reading- Commissioner Adams

MATTERS PRESENTED BY COMMISSIONERS

Update on the General Plan Advisory Committee

Commissioner Bent reported that the Committee had received the draft before the meeting, which was beneficial. The Committee was able to go through 90% of the policies and make sure

it was in line with what had been discussed in previous years. The next meeting will involve finishing the discussion about policies.

Commissioner Hansen reported that she was pleased with the commitment from the Committee.

Commissioner Adams reported that the members of the Committee had real expertise and excellent feedback. Currently they are waiting for the 2nd report draft.

Report from Friends Board Meeting

Commissioner Adams reported that the Friends are still pursuing different ways to raise income. Sydnee Romero, a Friends Board Member, was instrumental in obtaining a \$500 grant from Kohl's. There has been some re-decorating done inside the Friends Bookstore that has received some positive response. The Friends are also still trying to increase visibility within the community. The Volunteer Appreciation Luncheon will be held on Saturday, April 16th, and all Commissioners will receive an invite. Commissioner Odebunmi agreed to attend the March 16th Friends Board Meeting.

Other Matters Presented by Commissioners

Commissioner Benner encouraged the Commission to attend the Shamrock Rock and Run on March 6th, from 7:45 a.m. - 11:00 a.m. The possibility of having a table or an interactive activity for patrons to give input on what they would like to see in the future new library building was discussed. Ideas should be emailed to Carrie, and this will be an agenda item for the next Commission meeting.

ADJOURNMENT

Commissioner Odebunmi moved, and Commissioner Noell seconded to adjourn the meeting at 7:50 p.m. to March 3, 2016. Motion was carried unanimously.