

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINUTES: LIBRARY COMMISSION MEETING
August 4, 2016

CALL TO ORDER

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair, Marilyn Adams.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Natalie Odebunmi.

ROLL CALL

Members of the Commission present at the time of roll call were Chair, Marilyn Adams, Ryan Bent, Deborah Burks, Cheri Hansen, Randie Noell and Vice Chair Natalie Odebunmi. Also present were Carrie Lixey, Library Director, and staff member, Anna Mollindo.

APPROVAL OF MINUTES

Commissioner Hansen moved, and Commissioner Odebunmi seconded to approve the June 2, 2016 Library Commission Meeting Minutes. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDANCE

Commissioner Odebunmi read nine Customer Service Questionnaires, and shared the letters attached that addressed each customer's feedback.

MATTERS PRESENTED BY STAFF

Director's Report

Commissioners were asked to save the date: The State of the City will be held on Thursday, October 20th, from 11:30 a.m. - 1:30 p.m.

A new microsite for the Library and Arts and Community Center Project is up at www.newypl.com. Currently, it includes basic information. As meetings are scheduled and new concepts are made available, more information will be added to the site. Carrie is currently working on the FAQ's.

Carrie shared some of the Customer Service improvements taking place throughout the Library, such as; adding more Circulation work stations, having "Next" signs to make the checkout line

more efficient, making the check out of materials available at the Adult Reference Desk, the ability to place a hold at the Circulation Desk, name badges, and the possibility of offering curbside reserve pickups.

The June Summer Reading statistics were lower, but the program started a week later than it normally does, and it was extremely hot during the Kick Off program. With the economy doing better, families are also taking more vacations.

OLD BUSINESS

Report from Foundation Ad Hoc Committee

Nothing to report

Library Visits

Carrie shared her experiences and photos in visiting the Tustin Branch Library, which she visited with staff member Julie Zeoli, and the Camarillo Public Library.

Commissioners Noell and Adams shared their photos and experiences at the Orange Public Library and the Mission Viejo Library.

Carrie recommended Commissioners tour the Carlsbad Dove Library as a group. It was decided that Commissioners would send Carrie the dates they were not available to attend the tour, and a plan would be put in motion.

NEW BUSINESS

Selection of Citizen of the Year Committee Member

Commissioner Bent was appointed the representative for the selection. The Citizen of the Year Committee will meet on Tuesday, September 27, 2016 from 6:00-7:30 p.m.

Friends Newsletter Article

It was determined that Commissioners will revisit their contributions to the newsletter at a future date. Commissioner Noell volunteered to write the next article when participation is reinstated.

MATTERS PRESENTED BY COMMISSIONERS

Commissioner Burks stated that she will be unable to attend the next Commission Meeting. Commissioner Hansen stated that she will be unable to attend the October Commission Meeting.

ADJOURNMENT

Commissioner Odebunmi moved and Commissioner Hansen seconded to adjourn the meeting at 8:06 p.m. to Thursday, September 1, 2016. The motion was carried unanimously.