

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINUTES: LIBRARY COMMISSION MEETING
April 7, 2016

CALL TO ORDER

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair Marilyn Adams.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Natalie Odebunmi.

ROLL CALL

Members of the Commission present at the time of roll call were Chair, Marilyn Adams, Carin Benner, Ryan Bent, Deborah Burks, Cheri Hansen, Randie Noell, and Vice Chair Natalie Odebunmi. Also present were Carrie Lixey, Library Director, and staff member Anna Mollindo.

APPROVAL OF MINUTES

It was noted that Commissioner Burks was omitted from the minutes of the March 3, 2016 meeting. She was present at the time. Commissioner Hansen moved, and Commissioner Odebunmi seconded to approve the March 3, 2016 Library Commission Meeting Minutes. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDANCE

Commissioner Odebunmi read four Customer Service Questionnaires, and shared the letters attached that addressed each customer's feedback.

MATTERS PRESENTED BY STAFF

Director's Report

At the City Council Meeting on April 5, 2016, the Council reaffirmed their support of the Library Project and the Library will be moving forward with the design process. The General Fund will take a loan from the Library Fund to pay for design services, and it will be paid back to the Library with interest.

A special thanks to Commissioner Bent for his presentation on National Library Week and the Friends of the Library at the City Council Meeting.

After receiving several written and verbal comments about the Annex, it is believed that the Library will be able to use grant money from the Air Quality Management District grant fund. Monies will be used to restore the annex, to replace the keypad and for a surge protector as a preventative measure, should the same issues arise again in the future. Goal completion date is the summer of 2016.

The Friends Volunteer Luncheon will be held Saturday, April 16th, at 11:30 a.m. in the Library Community Room.

Commission Members planning to attend the "Serving with a Purpose" Conference, on May 12, 2016, should notify Carrie by April 30th, so that registration may be completed.

One Book, One City kicks off Monday, April 18th. "The Boys in the Boat" is this year's literary pick. Activities and programs planned consist of a partnership program at East Lake Village which include miniature boat races, and several teen and tween programs. During this time, on April 23rd, there will be an author visit from T. Jefferson Parker.

The next City Council Meeting announcement by a Commissioner will be by Commissioner Burks, and the topic will be One Book, One City. The following presentation will be, June 7th, by Commissioner Adams, on the topic of the Summer Reading Program.

March 2016 was the biggest month in passport processing for the Library; 252 passports were processed and completed

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OLD BUSINESS

Report from Friends Board Meeting and Newsletter Article

Members of the Commission were unable to attend the last board Meeting. Carrie updated everyone on the main points of the meeting. The due date for the next newsletter article is May 1st. Commissioner Burks will submit an article on the potential for a new library.

NEW BUSINESS

Architectural Services Selection Committee

Since there has been a change in scope of the project, and now there is another department involved, it was determined that the selection committee needed to be kept as small as possible. The committee will consist of Commissioners, Department Heads, and the Assistant City Manager.

MATTERS PRESENTED BY COMMISSIONERS

Report from Foundation Ad Hoc Committee

Commissioner Noell attended the Anaheim Public Library Mystery Luncheon that was presented by the Anaheim Public Library Foundation. It included lunch and a Q&A with mystery authors, a silent auction and raffles. The Anaheim Public Library is also currently using crowd funding to collect donations to supplement the purchase of furniture for two of its library branches; Euclid and Sunkist.

ADJOURNMENT

Commissioner Odebunmi moved, and Commissioner Burks seconded to adjourn the meeting at 8:03 p.m. to May, 5, 2016. The motion was carried unanimously.