

CITY OF YORBA LINDA  
YORBA LINDA PUBLIC LIBRARY  
18181 Imperial Hwy. Yorba Linda, CA 92886  
MINUTES: LIBRARY COMMISSION MEETING  
March 5, 2015

**CALL TO ORDER**

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Chair Carin Benner.

**ROLL CALL**

Members of the Commission present at the time of roll call were Cheri Hanson, Randie Noell, and Natalie Odebunmi. Also present were Carrie Lixey, Library Director, Julie Zeoli, Adult Services Manager and staff member Sandra Hanson.

**APPROVAL OF MINUTES**

Cheri Hansen moved and Randie Noell seconded to approve the February 5, 2015 Library Commission Meeting Minutes. The motion was approved unanimously.

**COMMENTS FROM THE PUBLIC**

There were two visitors at the meeting: Ryan Bent, Yorba Linda resident and Pam Tancordo, President of the Friends of the Library.

**CORRESPONDENCE**

None

**MATTERS PRESENTED BY STAFF**

Director's Report

Carrie talked about the Director's Forum she attended yesterday and today. All the directors of the public libraries attended this forum which was sponsored by the State Library. The State Librarian, Greg Lucas was the guest speaker. The discussion was about looking outward into the community, the library cornering the market on early learning and growing young minds, STEM education, emergency preparedness and preservation and digitization.

The new Passport room has been completed and services are anticipated to begin March 16<sup>th</sup>. The countertop has also been completed, and visitors are able to have a place to come and plug in their laptops.

The meeting with Senator Huff has been postponed due to his busy schedule. Carrie will be hearing back from Senator Huff's scheduler when a time and date becomes available.

Feedback regarding the new website is still being gathered. One new feature that has been added is "Recommend a Title" page where customers can e-mail us a request for a book. An ecard feature will also be added in the coming weeks where customers can apply on-line for a digital card and receive it within 24 hours.

There is a job opening for a Librarian/Digital Specialist. The job responsibilities have changed minimally from the previous job title of Librarian/Adult Specialist. This new staff member will focus on the library's

digital presence like the website and social media. Additionally, this person will be in charge of our digital collections (ebooks, music, databases, etc.).

The One Book One City program started this past Monday. There is a very nice display across from the reference desk. The Mystery Night program has already filled up and the Tea is also expected to fill up for the two seating times. Author Joann Fluke will be here on March 25<sup>th</sup>, and there should also be a big turnout for this event as well.

Carrie commented on presentations given by Randie Noell and Natalie Odebunmi at the Council meeting.

Carrie asked if any of the Commissioners would be willing to speak at the April 17<sup>th</sup> Council Meeting about National Library Week which runs from April 12-17, 2015. This will be discussed at the April 2<sup>nd</sup> Library Commission meeting.

There are two Advocacy Workshops coming up that the Commissioners might be interested in attending. The first one is "CPLA Desire to Aspire", and the second one is "Serving with a Purpose Conference". The Commissioners were asked to let Sandra know so she can sign them up.

The Friends Volunteer Luncheon will be held Saturday, April 18<sup>th</sup> starting at 11:30 a.m. in the library's community room.

Carrie let the Commissioners know that she will be on vacation from March 23<sup>rd</sup> through the 27<sup>th</sup>.

The new statistics form was handed out to each Commissioner. Since there is so much information, Carrie asked if it would be okay to not include last year's information in their packets and just hand it out at each commission meeting which the Commissioners were agreeable to.

#### Report from Julie Zeoli

Julie talked about the One Book One City theme which is everything Agatha Christie, not just one book. There are a series of programs being offered for adults and teens alike.

The Teen Film Festival is next week, and there are 17 entries to be shown at the Nixon Library.

The new "Lucky Day" collection has been well received for both popular books and the DVD collection. A lot of the shift collections made helped to accommodate this collection.

The new "Readers Advisory" service has been launched. A customer is able to fill out a questionnaire online and submit to the Adult Services staff. A staff member will then create a detailed reader's advisory list of compatible authors or books.

The Commissioners were given a tour to show all the shift changes in collections and also to see the new countertop and the passport room.

#### **OLD BUSINESS**

##### Report from Foundation Ad Hoc Committee

Randie reported on information she discovered on the CPLA website regarding foundations.

#### **NEW BUSINESS**

##### Approval of new Mission Statement

Carrie has been working on an update to the strategic plan. There have been a total of 683 that have taken the survey that is on the website, and most of the comments seem to be positive. After March 7<sup>th</sup> when the survey ends, the feedback will be used for the update to create outcomes that will support our goals. One of the things discussed a few months ago as part of this plan was the Mission Statement. Carrie took the keywords and suggestions given by the Commissioners back to staff, and the mid-managers came up with four good suggestions. Those suggestions were then given to the Strategic Plan Update Committee and, as

a result, they came up with two suggestions which Carrie presented to the Commissioners. The one that the Commissioners liked the best was: Yorba Linda Public Library: Inspiration, Connection, Community Building. A motion was made by Cheri Hanson to approve the new Mission Statement, and Natalie Odebunmi seconded the motion. All Commissioners were in agreement.

#### **MATTERS PRESENTED BY COMMISSIONERS**

##### Update on the General Plan Advisory Committee-Commissioners Adams and Hansen

Cheri reported that there will not be another meeting until a rough draft of the report is completed. They will then decide how many more meetings are needed to complete this.

#### **ADJOURNMENT**

Cheri Hansen moved and Natalie Odebunmi seconded to adjourn the meeting at 8:07 p.m. to April 2, 2015. Motion carried unanimously.