

CITY OF YORBA LINDA
YORBA LINDA PUBLIC LIBRARY
18181 Imperial Hwy. Yorba Linda, CA 92886
MINUTES: LIBRARY COMMISSION MEETING
February 5, 2015

CALL TO ORDER

The meeting of the Yorba Linda Public Library Commission was called to order at 6:30 p.m. by Co Chair Marilyn Adams.

ROLL CALL

Members of the Commission present at the time of roll call were Cheri Hanson, Randie Noell, and Natalie Odebunmi. Also present were Jon Legree, Information & Technology Services Manager, and staff member Sandra Hanson.

APPROVAL OF MINUTES

Randie Noell moved and Natalie Odebunmi seconded to approve the January 8, 2015 Library Commission Meeting Minutes. The motion was approved unanimously.

COMMENTS FROM THE PUBLIC

None

CORRESPONDENCE

None

MATTERS PRESENTED BY STAFF

Director's Report

There will be two opportunities to make library announcements at the City Council meeting. At the February 17th meeting, Randie Noell will do a recap on the Battle of the Books Program which will be held February 7th. At the March 3rd meeting, Natalie Odebunmi will talk about the upcoming One Book One City program.

The interviews for the Library Commissioners with City Council will be held on Friday, February 27th starting at 5:30 pm. Marcia Brown, City Clerk, will be contacting the Commissioners within the next couple of days to schedule interviews.

Jon handed out a mock-up of the statistics report which Kate Spector has created. The Commissioners seemed pleased with the new layout and being able to compare with previous year's statistics.

Carrie has completed the NEA Grant report. A total of 2,260 adults, teens and children participated in grant-related events. The grant paid \$9,441, and the library matched that with \$19,895 which includes Friends' money and labor costs to administer the grant.

Jon thanked Marilyn Adams for prompting the conversation regarding our broken website. Jon has now made some changes to the website in the interim and has received positive feedback.

The survey is now on the website, and Jon encouraged the Commissioners to send it out to friends and neighbors. There were 85 responses on the first day it went up on the website.

Jon thanked the Commissioners for the snacks they brought in for staff appreciation.

January Program Statistics

Children's Services (for children ages 0 through 6th grade)

Pajama Rama – 1/122	Tween Programs – 2/35
Family Storytime – 4/330	Class Visits – 6/191
Preschool Storytime – 8/229	Bookbug Club – 4/208
Laptime Storytime – 3/205	Toddler Time – 9/500
Special Programs – 13/1,320	Community Groups – 1/13

Young Adult Services (for teens in grades 7-12)

Teen Advisory Board Meeting – 1/7	Snack & Study – 1/11
Special Programs – 3/37	

Adult Services (for adults and seniors)

Computer Classes – 2/12	Digital Download Assistance – 45
Business Seminar – 1/24	Study Room - 38
Special Programs – 10/279	
Public Computer Logins – 4,631	January Book Corner Receipts – \$5,069.37
Visits to the Library's Website – 8,505	Friends Membership – 265

OLD BUSINESS

Report from Foundation Ad Hoc Committee

At this time, this project is in a holding pattern.

NEW BUSINESS

2015 Holiday Closures

Jon asked for the Commissioners approval to have the Library closed on Friday, July 3rd and Saturday, December 26th. We are also requesting that the library close at 5:00 p.m. on Wednesday, November 25th as this is something we do every year. Cheri made a motion to approve the library closures on these three days and Natalie seconded the motion. The motion carried unanimously.

MATTERS PRESENTED BY COMMISSIONERS

Update on the General Plan Advisory Committee-Commissioners Adams and Hansen

Marilyn reported that the last three meetings have been extended an extra hour, from 6:00 to 9:00 p.m. on February 9th, February 23rd and March 9th.

ADJOURNMENT

Cheri Hansen moved and Natalie Odeunmi seconded to adjourn the meeting at 7:28 p.m. to March 5, 2015. Motion carried unanimously.